



# BANDED PEAK SCHOOL COUNCIL AGM MEETING MINUTES

DATE: MAY 18, 2022

**Banded Peak School Council  
Annual General Meeting & School Council Meeting  
Wednesday, May 18, 2022 at 6:30 p.m.**

**In-Person Attendance: Learning Commons, Banded Peak School & Zoom Online**

**SC Executive Members Present:**

- Rebecca Parzen, Chair
- Kara Loy, Vice Chair
- Tova Schaefer, Volunteer Coordinator
- Solita Burke, Treasurer
- Willow Carriere, Secretary

**School Administration Members Present:**

- Simon Pols, Principal
- Darryll Pederson, Asst Principal

**School Trustee Present:**

- Judi Hunter

**Also, In Attendance:** Ainslie Campbell/Trisha Gizen

**Absent:** N/A

## Banded Peak School Council Annual General Meeting Agenda

Agenda Item	Presenter
1. Welcome/Call to Order @ 6:37PM	Rebecca Parzen
2. Approval of Agenda > Approved by unanimous consent	Rebecca Parzen
3. Approval of Minutes from 2021 A.G.M. > Approved by unanimous consent	Rebecca Parzen
4. School Council Annual Report	Rebecca Parzen

### 1. PROFILE:

School Name:	Banded Peak School
Principal Name:	Simon Pols
School Council Chair:	Rebecca Parzen
School Council Vice Chair:	Kara Loy
School Council Secretary:	Willow Carriere
School Council Treasurer:	Solita Burke
Volunteer Coordinator:	Tova Schaefer
Teacher Representatives:	Various teachers attended and presented at school council meetings throughout the school year.

### 2. MESSAGE FROM SCHOOL COUNCIL CHAIR:

This is my second year serving on the Banded Peak School Council and my first year in the Chair position. There has been a learning curve this year for me to understand the roles and responsibilities of the Chair position and I would like to thank everyone associated with School Council for their patience and support. The 2021/2022 school year started out slowly due to pandemic conditions, however events and activities have resumed in the last several months. I commend the executive's continued flexibility, creativity, and dedication to enhancing student learning at Banded Peak School during these changing conditions. I would like to extend my thanks to our executive members, Kara Loy (Vice Chair), Solita Burke (Treasurer), Willow Carriere (Secretary), and Tova Schaefer (Volunteer Coordinator) for their commitment to the Banded Peak School Council and their assistance this year. Our accomplishments are a testament to their positive attitudes, active involvement, and care for the school. I would also like to thank Trisha Gizen, former Chair, for attending meetings, answering questions, and providing guidance to our council.

The dedication Banded Peak staff show our students is unwavering. Thank you! Special thanks to those staff members who attended at school council meetings to share your plans and projects.

I would like to extend a special thank you to our administration team, Simon Pols, Darryll Pedersen, and Twila Dzeryk for their continued support of our council and for helping us plan successful initiatives and find solutions to administrative challenges. Thank you for attending at our school council meetings and for being receptive to the questions and concerns raised by our school community.

Many thanks to our school trustee, Judi Hunter, for attending at our council meetings and providing us with updates in education from the district and provincial levels. Thank you for following up on issues raised at our meetings and helping to find solutions.

To the many local businesses who support our Council by providing gifts, gift cards, food, and discounts, we sincerely thank you for making our entire community a fantastic place to live.

Finally, thank you to parents and all members of our school community who attend at council meetings, volunteer at council events, and make monetary donations to school council. Our accomplishments would not be possible without you!

### **3. SCHOOL COUNCIL FOUNDATION STATEMENTS:**

- a. Mission:** The mission of Banded Peak School Council, in partnership with home, school, and community, is to enhance student learning within a positive and dynamic environment, by taking initiative, as well as advising and supporting the School Community.
- b. Vision:** Our vision is to be a dynamic School Council working in partnership with the School Community with our energy focused on student learning in the broadest sense.
- c. Guiding Principles:** The shared principles and values which will guide all activities of our School Council are as follows:

We believe:

- 1. The success of our school is dependent upon the School Community sharing a common vision.
- 2. It is the responsibility of each member of School Council to participate and act in a manner that is in the interest of the common good of all students.
- 3. Students are most likely to be successful learners when the School Community works together as partners to support, enable, and promote a positive and effective school environment.
- 4. Effective partnerships are built on understanding, trust, and mutual respect and these are best fostered by open and respectful communication.
- 5. Each partner has a distinct role to play and the best possible education of the student can be attained when all partners work together to honor, support, and facilitate each other's roles.
- 6. Effective communication will be the cornerstone upon which our School Council is built.

#### **d. Objectives**

- 1. To stimulate meaningful involvement by members of our School Community.
- 2. To encourage a collaborative relationship among members of our School Community.
- 3. To participate as advisors and consultants in planning and resource allocation regarding matters that relate to our School Community.
- 4. To initiate school activities for the benefit of students.

### **4. RECENT ACHIEVEMENTS:**

The following report provides a summary of the Banded Peak School Council's accomplishments for the 2021/2022 school year:

- a. Fundraising:** Our fundraising activities were limited at the beginning of the school year by the COVID-19 pandemic; fundraising increased in 2022. All fundraising for the school year was conducted by and benefited the Friends of Banded Peak Society.

- An online sale of the Banded Peak School clothing collection launched in September 2021 and the sale is ongoing for the school year. This year the collection included t-shirts and hooded sweatshirts purchased by a previous council, as well as new inventory including toques and stainless-steel water bottles. The net profit from this year's clothing sale is \$853.35. We will continue with clothing sales next year, perhaps with new inventory and using a third-party online sales system.
- We launched a new fundraiser selling Coco Brooks frozen food items through Team Fund and raised \$1926.25. Orders were placed in February and distributed on March 2. This proved to be an easy fundraiser to execute and will likely become an annual initiative.
- Fun Lunch resumed for May and June, 2022. We were happy to bring this popular monthly fundraiser back to the school and we plan to continue next year. Fun Lunch in May raised \$444.50.
- The next School Council fundraiser planned for this school year is our annual Walk A Thon. This event is scheduled to take place on June 10th. We are grateful to host this fundraiser for the first time since 2019. We would like to thank Redwood Meadows Emergency Services for committing to volunteer and prepare lunch for this event.
- Friends of Banded Peak Society will host a casino on September 16-17, 2022.

**b. School Events:** In addition to fundraising, school council hosted two staff appreciation days in November and May, as well as organized monthly baked goods for staff prepared by parents. School Council was present at the Kindergarten Orientation in May and prepared folders with helpful school and council information to encourage parent engagement. School council also had a presence at the holiday concert in December 2021. We look forward to participating in more events next school year, assuming there are no pandemic-related restrictions.

**c. Funding Provided to the School:** School Council provided \$600 for each grade grouping and \$300 for kindergarten to go towards transportation expenses for field trips. Additionally, our council approved up to \$10,000 for the purchase of sports and recreation equipment for the school. Council also gifted \$500 to the Grade Eight graduation class. The Alberta School Council Engagement Grant (\$500) was used to purchase We Thinkers! resources for caregivers and educators to use to promote social and emotional learning.

**d. Communications:** To increase communication with parents, Council began sending monthly email updates to our mailing list and we also started a Friends of Banded Peak Society Facebook page. We stayed connected with the school community through school council meetings, school blog posts, emails, social media posts, and paper handouts. We also organized folders with appropriate materials for new Banded Peak families.

#### CHALLENGES:

Changing restrictions and comfort levels regarding the COVID-19 pandemic created challenges for all aspects of school council. We were not able to host events, fundraisers, or in-person meetings until March 2022. Another challenge we encountered is that most of the executive is relatively new and has not experienced the events and activities that previous councils hosted prior to the pandemic. Although we had excellent guidance from past members, we did not have the continuity we would have had events been ongoing for the past several years.

<b>5. Annual Financial Statement &gt; see attached</b>	Solita Burke
<b>6. Executive Nominations and Elections</b>	Kara Loy
<ul style="list-style-type: none"> <li>▪ Kara Loy nominates the following representative for the below position: <ul style="list-style-type: none"> <li>○ Chair – Rebecca Parzen &gt; appointed</li> </ul> </li> <li>▪ Rebecca Parzen nominates the following representatives for the below positions: <ul style="list-style-type: none"> <li>○ Vice Chair – Ainslie Campbell &gt; appointed</li> <li>○ Secretary – Willow Carriere &gt; appointed</li> <li>○ Treasurer &gt; vacant</li> <li>○ Volunteer Coordinator – Tova Schaefer &gt; appointed</li> </ul> </li> </ul>	
<b>7. Motion to Adjourn @ 7:05PM</b>	Rebecca Parzen