

**SC Executive Members Present (via Zoom):**

- Trisha Gizen, Chair
- Rebecca Parzen, Vice Chair
- Solita Burke, Treasurer
- Imke Ryder, Volunteer Coordinator
- Willow Carriere, Secretary

**School Administration Members Present (via Zoom):**

- Simon Pols, Principal

**School Trustee Present (via Zoom):**

- Judi Hunter

**Also, In Attendance (via Zoom):** Faith Miller

**Absent:**

- Darryll Pederson, Asst Principal

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**AGENDA ITEMS:** Unofficial Meeting Minutes (Quorum Not Reached)

**1. Call to Order & Welcome** – Trisha Gizen > Called the meeting to order at 6:31PM

• **Approval of Agenda** – Trisha Gizen

- Rebecca made a motion to approve/Solita seconds motion/Approved

• **Approval of Minutes** – Trisha Gizen

- Rebecca made a motion to approve/Solita seconds motion/Approved

• **RMCA & BCCA Updates** – RMCA/BCCA Representatives (Rebecca)

- RMCA > No Santa in the Woods in 2020 due to Covid concerns
- BCCA > No one in attendance to provide official updates/assumed Spirit of Christmas will most likely be cancelled

**2. Administration's Report** – Simon Pols

**Provincial Government Enhanced Health Measures/Impact on Banded Peak Staff and Students**

**Christmas Concert:**

- A special thank you to Jillian Towill for organizing our Christmas Concert this school year.
- Classes will be recorded in the Student Gathering Area on Friday, December 11<sup>th</sup>. The video footage will then be processed and shared with families/classes on Wednesday, December 16<sup>th</sup> at 1:30 and 6:30. This will be done via ZOOM.
- Precautions will be taken to ensure that students who are not to be recorded are not filmed; this may include reaching out to parents to confirm their decision and/or placing the child on the edge of the classroom
- All students are asked to dress their winter best for filming

**Food Drive:**

- Our Food Drive will have a different face this year. In lieu of students bringing their donations to the student gathering area, Darryll and Simon will be collecting them at the front of the school as students get off the buses in the morning.

- Donations will be gathered around the Christmas trees in the Student Gathering Area. The goal here is not to make it a completion, rather celebrate that we are all working together this year towards a common goal
- All donations will be going to the Bragg Creek and Area Food Bank
- Classes will all receive black and white Christmas ornaments; we encourage you to decorate them with your students and hang them on the trees at the front of the school.

#### **Federal Government Allocation:**

- Increase Mrs. Veilleux's FTE to 1.0 from 0.77 (allocation to be used to support our larger division 2/3 classrooms; direct support, 1:1 reading/writing/coaching)
- Use funds to cover the cost of technology resources including RAZ-Kids, Mathletics, and Discovery Education (5000.00). This then allowed us to allocate funds in our school-based budget to other lines. This has allowed us to provide teacher planning time and purchase new sleds, outdoor balls/frisbees for each class.

#### **Banded Peak Professional Learning Day Overview (Playbook Conversation):**

- **Enhanced Communication of Student Learning:** How might we implement Real Time Reporting to improve communication of student learning and engage parents in decision making?
  - School Bulletin Boards to showcase reading, numeracy, Fine Arts, writing, social/science, year-end highlights
  - Exploring the use of video to showcase student work for parents
- **Teaching to Diversity:** How might we implement the principles of Universal Learning Environments to support all students?
  - SRG Referral/Learning Support redesign to ensure that supports are properly allocated to classrooms
  - Introduction of Class Reviews (a process whereby teachers can reflect upon their classrooms, celebrate the diversity, and plan accordingly)
- **Place Based Learning:** How might we incorporate more hands-on, authentic learning opportunities for all students?
  - Exploring picnic style benches to promote collaboration outside
  - Purchase outdoor bins and snow materials for kindergarten to Grade 2 students; rolling this upwards to grade 3/4
- **Building Capacity in the Outdoors:** How might we further incorporate the use of our outdoor learning spaces to enhance student learning?
  - Designing a Professional Learning Day in January for all staff

#### **School Council Requests:**

- Literacy Resources:
  - Lively Letters for K to 4; including updated manuals and small picture cards for each teacher and one set of large class size cards to share. (\$1300.00)
  - Decodable Books through Phonic Books; resources to support students in grades 1 through 6. (\$1200.00)
- Kindergarten:
  - Anchor Texts for Kindergarten (\$200.00)
- Place Based Learning Group:
  - 'Outdoor Discovery Materials' for students to use outdoors; materials would be used to increase interaction with the outdoors in a play-based manner. Increase curiosity and creativity \$500.00

- **Moose Mountain Log Homes Discovery Tables:** we are in the process of starting a conversation with RVS about the installation of three “Discovery Tables” that would be placed outside of the ½ doors adjacent to the Garden Beds. Each table can seat up to 12 students
- 3 tables at \$2310.00 each (includes delivery, installation, GST)



### QUESTIONS:

- Rebecca > re: kindergarten books > could be donated versus purchased?
  - Simon: dependent on the tie into the subject matter in class/Must be in good quality/Pending further discussion and direction and more specifics on the needs
- Bins and outdoor supplies > Rebecca asked can these be sourced as a donation?
- Outdoor picnic tables > Trisha asked is cedar going to be a good for longevity?
  - Simon: Sourced through Moose Mountain
  - Judi suggested maybe engaging students on the building/maintenance
- **MOTION:** Rebecca made a motion and Solita seconds approved > \$3000 expense for literacy and outdoor materials.

### 3. Trustee Report – Judi Hunter

#### • SCHOOL COUNCIL INFORMATION

- Reminder to School Councils, that the Board posted an online session for new council members that may be useful. Link is <https://www.rockyview.ab.ca/families/schoolcouncilswebportal/assets/school-council-orientation-october-15-2020>
- Joint / Board School councils meeting by ZOOM. November 12, 2020. A link will be going out to School Council Chairs. There will be a presentation related to “Student Mental Health” issues
- At this time, the Board is unsure if there will be an Alberta School Councils Conference normally held in the spring.
- Alberta School Boards Association will be holding its annual general meeting November 16-17.

#### • COVID UPDATE

- Our school division continues to have COVID cases. While the number of cases is small, the impact can be quite serious impacting many families of students and staff. Community spread continues to rise, consequently we can anticipate increased school cases. The Board has been working with AHS to try and improve the contact tracing process.

- **FEBRUARY TRANSITION**

- The Board is planning for the February 1, switch over to on-line or in person learning. Be prepared for further information around how to make your choice.

- **NEWS ABOUT SCHOOLS**

- Rockyview School Division has a number of innovative learning environments design to meet the needs of students. The most recent program is called the Farm. I had the privilege of visiting the Farm November 3. The program has 40 students enrolled. The Farm is located on a 15 acres parcel of land that has been donated to the Board for this purpose. The program has been widely supported by the agricultural community. Students take their studies in two Atco trailers that have been moved to the site for that purpose. The Farm currently has chickens, goats, pigs, turkeys. Student collect eggs, milk the goats and feed the pigs. Students have built a number of the outbuildings that house the animals. Students have built a wooden sidewalk to facilitate accessibility for students with mobility issues.
- Students to whom I spoke indicated a high level of satisfaction with the program. They felt program met their learning needs and felt the program would facilitate their aspirations for a career in agriculture.
- The teachers leading the program continue to expand the opportunities that are offered.
- The Provincial government increased the IMR (Infrastructure Maintenance and Renewal) and CMR (Capital Maintenance Renewal) funding this year to assist Boards in dealing with COVID and infrastructure needs. As a result here are some of the improvements that will be seen in West Rocky View Schools.
- Springbank Middle School:
  - Bathroom upgrades
  - Roof repair
  - Patch and paint hallways
  - Replace flooring in office and office hallways
  - Sand and refinish gym floor
  - Asphalt repaving
- Elbow Valley
  - Dismantle lagoon and pump
- Banded Peak
  - Sand and refinish gym floor
  - Roof replacement
- Springbank High School
  - Reroof portables
  - Roof replacement
  - Duct cleaning
  - Westbrook School
- Demolition of old school
  - Good news for Springbank High School, Rockyview Council will be installing crosswalk lighting so that students can cross Range Road 33 safely. Thank you to Kim McKylor for that action.

- **MEETING UPDATES:**

- Judi visited the Farm (donated land up by Airdrie). There are 40 students in the program who have been adding to the infrastructure. Great experience!
- From mental health Stepping Stones division spoke at the last board meeting.
- Alberta Education results report changed to be more in line with outcomes targeted in the 4-year plan.
- We are in the second year of the 4-year I CAN program. Some delays will happen due to COVID restrictions.
- Audit for the board was completed. Given a clean bill of health.
- Shift to online learning > Superintendent has brought up that many parents have concerns about the online learning and the quality/quantity of learning. Concerns are being reviewed.
- **QUESTIONS:**
  - Trisha > Superintendent letter that went out to families. Expressed concern about the in-person students joining the existing online learning students. Ideally hoping that the new online students would be in their own cohort/classes. Perhaps ask some of the current online parents for feedback.
  - Judi > No decisions have been made yet
  - Imke > Concerns around the quantity of learning required for students from home and how to mitigate having several students in one home accessing computers/internet.
  - Simon > Suggesting that students will have scheduled classes. Will further review these concerns around computer/internet access.

#### **4. Chair's Report – Trisha Gizen**

- Alberta School Council Association applied for a grant (budgets have been cut by 75%).
- Showpass > for school clothing sales
  - Discussion around whether to wait until the New Year. Council deciding to hold off until the New Year.
    - Rebecca > perhaps looking to add new items to the sales? Banded Peak mugs? Perhaps look at school supplies.
    - Willow to share the proposal with the council to review. Request contact from Showpass and share with council to start mid-January and sales starting in February.

#### **5. Vice Chair's Report – Rebecca Parzen**

- a. Nothing to report

#### **6. Treasurer's Report – Solita Burke**

- General Fundraising: \$33,161.48 (- \$1,593.57)
- Food Program: \$4,831.89
- Rebecca asked if there was a minimum we should try to keep?
  - Trisha > Casinos have been a big support. Typically spend a \$13k/year

#### **7. Volunteer Coordinator's Report – Imke Ryder**

- Nothing to report.
- **QUESTIONS:**
  - Trisha > Should we consider doing a gift for the teachers/gesture to show our appreciation? Christmas related? Maybe order some baked goods locally to support. Maybe consider a coffee package and macaroons from Nez?
- **MOTION:** Solita made a motion to approve \$250 to spend on a recognition initiative to support teachers before Christmas. Willow seconded the motion. Approved.
  - Rebecca and Trisha to review a plan and Simon to provide an updated staff list to Rebecca.

#### **8. New or Other Business**

- a. **Joint RVS School Council Meeting** – Willow provided a brief update and will provide a copy of the meeting minutes to the executive.
- b. **Bottle Drive for Grad** – Reverse bottle drive in discussion. Consider a Skip the Depot option.

- 9. **Motion to Adjourn** – Rebecca made a motion to adjourn. Solita seconds. Meeting adjourned at 7:53pm.

**NEXT MEETING:** January 20, 2021