

# ***Banded Peak School***

## **Parent/Student Handbook**



Post Bag 4

Bragg Creek, Alberta T0L 0K0 (403)949-2292

Email: [bandedpeak@rockyview.ab.ca](mailto:bandedpeak@rockyview.ab.ca)

***“At Banded Peak we strive to be the best that we can be”***

## WELCOME TO BANDED PEAK SCHOOL

Banded Peak is a K-8 school located one kilometer south of Bragg Creek on 40 acres of beautifully forested land. This land provides us with a natural outdoor classroom where many wonderful learning experiences take place. Our school is named after Banded Peak Mountain which can be seen from Highway 22 near Redwood Meadows.

At Banded Peak, students are at the heart of every decision we make. We have an amazing staff that believes all students can be successful, and who work hard to meet the needs of all learners. We are a learning community that values risk-taking as well as asking about and searching for answers to, the big questions in our world.

We celebrate academic achievement, but furthermore, strive to build capacity in all the members of our learning community so that they can become positive and productive citizens of the global community. We pride ourselves on building strong relationships between home, school, and the broader community. Parents are dedicated partners in our life-long educational journey.

Success at Banded Peak can be described by two words.... *personal excellence*. It is our mission to encourage, enhance and acknowledge learners' efforts to strive for personal excellence in every endeavour that we take on. Whether it be related to academics, fine arts, sports, leadership, or good citizenship, we expect our students and staff to commit to "*do the most with what they have.*" Therefore, personal excellence is defined not by standards or comparisons to others, but by doing the absolute best with the skills, knowledge, and abilities that we possess at that time.

Sincerely,

Simon Pols and Darryll Pedersen  
Banded Peak School Administrative Team

## **SCHOOL INFORMATION**

### **ADDRESS**

Banded Peak School, Bag #4, Bragg Creek, Alberta T0L 0K0

### **TELEPHONE**

(403) 949-2292

### **EMAIL**

[bandedpeak@rockyview.ab.ca](mailto:bandedpeak@rockyview.ab.ca)

### **WEBSITE**

<http://bpeak.rockyview.ab.ca>

### **PARENT BULLETIN**

<http://schoolblogs.rockyview.ab.ca/bpparent>

### **ADMINISTRATIVE TEAM**

Mr. Simon Pols, Principal

Mr. Darryll Pedersen, Assistant Principal

### **SCHOOL HOURS**

8:30 a.m. – 3:00 p.m. (Mon. to Thurs.)

8:30 a.m. – 2:00 p.m. (Friday)

### **INSTRUCTIONAL TIMES: GRADES 1 – 8**

|                        |                                       |
|------------------------|---------------------------------------|
| Instructional Block    | <u>8:30 a.m. – 10:40 a.m.</u>         |
| Recess/Locker Break    | <u>10:40 a.m. – 10:55 a.m.</u>        |
| Instructional Block    | <u>10:55 a.m. – 12:25 p.m.</u>        |
| Lunch break            | <u>12:25 p.m. – 1:05 p.m.</u>         |
| Instructional Block    | <u>1:05 p.m. – 3:00 p.m.</u>          |
|                        | <u>1:05 p.m. – 2:00 p.m. (Friday)</u> |
| Bus loading/ Departure | <u>3:00 p.m. – 3:09 p.m.</u>          |
|                        | <u>2:00 p.m. – 2:09 p.m (Friday)</u>  |

## **BANDED PEAK SCHOOL: WHERE WE STRIVE TO BE THE BEST WE CAN BE**

At Banded Peak, all students are at the heart of every decision we make. We believe that all students can learn and make sure that all students have every possible opportunity to be successful and confident learners.

Banded Peak School's students range from kindergarten to Grade 8. We have an amazing staff who help students develop into lifelong learners. We encourage parental involvement and pride ourselves in being a community school.

### **OUR MISSION:**

Banded Peak is a community of learners committed to developing and fostering personal excellence, respect for the physical, natural, and social environment, and responsible participation in our community.

We pride ourselves on building strong relationships between home, school, and the broader community. Together we strive to enhance our ability to be the best that we can be. Success for our students at Banded Peak can be described by two words ... personal excellence. It is our mission to encourage, enhance and acknowledge the students' efforts to strive for personal excellence in every endeavor that they take on. Whether it be related to academics, the fine arts, sports, leadership, or good citizenship, we expect our students to commit to "do the most with what they have." Therefore, personal excellence is defined not by standards or comparisons to others, but by doing the absolute best with the skills, knowledge, and abilities that they possess at that time.

### **WHO TO CALL WHEN YOU HAVE A CONCERN**

The staff is best equipped to help you understand and encourage your child's progress. In addition to scheduled conferences, you are welcome to arrange an appointment to discuss your child's learning, programming, relationships, behaviours, and other areas. Your child's teacher is always your first point of contact. If you feel that issues have not been resolved through this channel, you are then invited to inform the administration team who will seek further information for clarification and assist in mediating with all parties involved. The Child Development Advisor's role is to assist students who require additional support in addressing developmental and behavioral needs. In almost all instances, issues may be resolved at the school level. All concerns are handled with confidentiality and integrity.

If you still feel an issue has not been resolved at the school level, you may call the Rocky View Schools Education Support Centre and request to speak with Sandy McDuffe, Area Director of Schools.

### **COMMON EXPECTATIONS**

Our **Declaration of Responsibilities and Rights** is the model we use for responsible and respectful behaviour. We believe that all students, staff, and parents should conduct themselves in a respectful and responsible manner. This declaration is used in our daily life at Banded Peak School. We understand that with rights come responsibilities and that we make choices about how we behave. Students, staff, and parents are expected to make good choices concerning their behaviour.

We believe that:

- We have to own it, fix it, and move on (restitution, resolution, and reconciliation).
- Conflict is inevitable, but violence and aggression are not.
- An active partnership between home and school is critical to the success of promoting responsible and respectful behaviour.
- The importance of ascertaining students' views is valued.
- Clear guidelines and rules are critical.
- Consistency throughout the school and on the playground is imperative.
- Everyone is capable of acting with integrity, civility, and compassion.

All students will receive a Grizzlies **Code of Conduct** at the beginning of the school year. This must be signed by students and parents/guardians and sent back to the school. Students are expected to follow the Declaration of Responsibilities and Rights below. We know that together we can help our students be responsible and respectful citizens.

### **DECLARATION OF RESPONSIBILITIES AND RIGHTS**

- It is **my RESPONSIBILITY** to act in ways that show respect and caring towards myself, others, and my environment.
- I have the **RIGHT** to a safe and secure learning environment.
- It is **my RESPONSIBILITY** to treat others as unique individuals, to listen to others, and to honour differences.
- I have the **RIGHT** to be myself, to make appropriate choices, to express myself freely, and be heard.
- It is **my RESPONSIBILITY** to do my best, to support and to value others' contributions.
- I have the **RIGHT** to participate as an active member of my community.
- It is **my RESPONSIBILITY** to treat others in a fair, just, and reasonable manner.
- I have the **RIGHT** to be free from all forms of harassment.

### **ABSENCE DUE TO VACATIONS**

The staff at Banded Peak recognizes that students may be taken out of school on occasion to travel with their families. Due to the experiential nature of learning within a classroom, it needs to be understood that students will miss parts of the curriculum that may not be fully recovered without being in attendance. Students are responsible for getting caught up as best as possible upon their return to school, and because of this, they may require additional time and support at home. We do ask that you let your child's teacher know well in advance when you are planning a trip. Individual teachers will decide if any assignments can be given in advance but are not expected to create individual lessons for students who are absent due to vacations.

### **REPORTING STUDENT PROGRESS IN REAL-TIME TO PARENTS**

Timely, accurate, and informative information regarding progress is important to a student, his or her parents, and the child's teachers. As effective communication of student progress is multi-faceted and complex, we at Banded Peak communicate student progress in a variety of ways. Through the PowerSchool Parent/Student Portal, students' assignments are posted continuously throughout the school year, complete with descriptions, comments, and progress indicators that can be used to see student progress in real-time. This ongoing process has replaced the first two report cards of the school year, as parents can access this data upon demand by signing into the system. If you are unsure of how to do this, please contact the school office for help with accessing the PowerSchool Parent portal. Student performance is evaluated relative to the curricular expectations, which are attached as learner outcomes to each assignment and are available in PowerSchool. As well, we hold student-led conferences, or collaborative conferences, mid-term to set goals for the remainder of the term. In addition to the assignment information that is available through PowerSchool, information is also sent home about student learning and the curriculum through the regular school newsletters or classroom teacher updates. As always, parents are encouraged to contact their child's teacher if they have any questions or concerns regarding their child's progress at school. On-going two-way communication is vital to your child's success. If there is something you are not clear about, it is important to contact your child's teacher through the agenda, by email, or with a phone call.

### **SCHOOL BLOG**

A weekly Banded Peak update is e-mailed to parents and posted to the school blog every Friday. These weekly updates contain information on school events, upcoming dates, student and school accomplishments, School Council information, etc. If your email address has changed, please contact the school secretary at 403-929-2292.

### **HOMEWORK**

Learning is a cooperative venture between the student, teacher, and home. Many students are involved in activities outside of school and have opportunities to engage in meaningful, extra-curricular experiences. A balance between schoolwork, rest time, and other enriching experiences is important for a well-rounded education, and homework should; therefore, be meaningful and reasonable. Parents should feel free to discuss homework with their child's teacher(s) as general expectations will vary.

## **LEARNING SUPPORT**

The school endeavors to address the needs of each individual. To best meet student needs at Banded Peak School we operate within an inclusive education framework. All students are integrated within the classroom setting on an ongoing, daily basis. Our school team of educators consists of classroom teachers, learning support assistants, a child development advisor, learning support teachers, and administrators. When a student requires additional assessment, a specific process is initiated. Specific questions about our learning support program may be directed through our learning support teacher.

The School Learning Support Group works to address the needs of students experiencing significant learning difficulties as well as those who require additional enrichment. The need for accessing the services of the School Learning Support Group is typically initiated by the classroom teacher.

The school can access the services of a School Psychologist through a referral from the School Learning Support Group. Service can include consultation, observation, meeting with the school team and family, assessment, etc. Prior assessment by a member of the School Learning Support Group precedes these more extensive assessments. Parents of students recommended for assessment will meet with the School Psychologist before providing consent for the assessment.

During an assessment, the School Psychologist conducts an in-depth psycho-educational assessment that examines student ability, self-esteem, styles of learning, etc. Based on the results, the School Psychologist makes recommendations to teachers and parents on how to address identified concerns. Assessment results and subsequent recommendations are included in a written report, which is kept on file.

Students may, at times, have difficulty with their communication skills, which can affect their social and/or academic performance at school. Through Speech and Language professionals, a range of assessments and treatment follow-ups for speech and language difficulties can be accessed. Referrals to the school's Speech and Language Therapist can be made through classroom teachers in consultation with parents. More information is available on our website:

[Learning Supports — Banded Peak School](#)

## **PHYSICAL EDUCATION**

Changing for active living is mandatory for Grade 7/8 students. Shorts or sweatpants and a T-shirt are appropriate. Proper footwear is also necessary for this class. This includes a clean pair of indoor running shoes.

## **SPORTS**

Banded Peak's philosophy on extra-curricular sports is that students working with their coaches will learn about positive participation while working with a team. Participation in extra-curricular sports is a privilege.

We feel that students should have fun, learn new skills, and learn about supporting each

other while actively participating in a sport. Even though some teams are more competitive than others, all students at Banded Peak can begin their extra-curricular experiences at the Grade 6 level and have the opportunity to carry on with various sports to the end of Grade 8. Below you will find individual philosophies and expectations for our teams.

Students must remember that playing on any team is a privilege. We desire to have this privilege available to all of our Grade 6-8 students. It is the student's responsibility to have appropriate attire for their sport (this means indoor shoes – NO outdoor footwear is permitted in the gym).

#### Grade 6 teams (soccer, volleyball, basketball)

- All students who wish to participate will do so as long as coaches are available (no cutting)
- A positive attitude must be displayed on and off the court in order to be/remain a team member (attitude throughout the school community)
- Students must keep up with their schoolwork (assignments, daily homework, etc.)
- Students must be willing and able to attend practices and the tournament

#### Junior A teams (Grade 7 and 8 students)

Philosophy: Students in grades 7 and 8 will have an opportunity to actively, positively, and competitively participate on a team while learning and building appropriate skills.

- Open to Grade 7 and 8 students (In the case where two participants are considered equal in their ability to contribute to a Jr. A Team, preference will be given to the Grade 8 student)
- The maximum number on a team is 10 – 12 (the final number to be determined by the coach(es))
- Students must be able to commit to attendance (must be ready for practice at the designated time) at all practices and tournaments. A schedule of practices and tournament dates will be provided at the outset of the season. Sometimes unavoidable circumstances will prevent players from attending practices and/or games – these situations will be dealt with on an individual basis. It is the **student's responsibility** to discuss these absences ahead of time with their coach(es).
- A positive attitude must be displayed on and off the court in order to be/remain a team member (attitude throughout the school community). Poor attitude **WILL** result in being asked to leave the team. Exemplary behaviour during tournaments is also an expectation. Respect for opponents and officials, as well as displaying good sportsmanship, is a must.
- Students must keep up with their homework and assignments. Neglecting academic work may result in a student being asked to leave the team. In saying this, missing a practice or game to complete an assignment is not a legitimate excuse, nor is incomplete work due to attending a practice or tournament. It is the student's responsibility to manage their time accordingly.

### Junior B teams (Grade 7 and 8 students)

Philosophy: Students in grades 7 and 8 will have an opportunity to actively and positively participate on a team while learning and building appropriate skills.

- Open to all Grade 7 and 8 students (no cuts, providing that we have a sufficient number of coaches).
- Students must be able to commit to attendance (must be ready for practice at the designated time) at all practices and tournaments. A schedule of practices and tournament dates will be provided at the outset of the season. Sometimes unavoidable circumstances will prevent players from attending practices and/or games – these situations will be dealt with on an individual basis. It is the **student's responsibility** to discuss these absences ahead of time with their coach(es).
- A positive attitude must be displayed on and off the court in order to be/remain a team member (attitude throughout the school community). Poor attitude **WILL** result in being asked to leave the team. Exemplary behaviour during tournaments is also an expectation. Respect for opponents and officials, as well as displaying good sportsmanship, is a must.
- Students must keep up with their homework and assignments. Neglecting academic work may result in a student being asked to leave the team. In saying this, missing a practice or game to complete an assignment is not a legitimate excuse, nor is incomplete work due to attending a practice or tournament. It is the student's responsibility to manage their time accordingly.

All students who participate in any team sports at Banded Peak School are expected to adhere to the Rocky View Schools Code of Conduct for Players. The Code of Conduct form can be found at the end of this handbook.

Game and tournament schedules are posted on the Rocky View website:

[Welcome to Rocky View Sports — Welcome to the Rocky View Sports Association](#)

### **FIELD TRIPS**

Out-of-school excursions play an important role in making connections between classroom learning and the outside world. Field trips that relate to classroom learning are coordinated with the planned learning experiences of the classroom.

For students to participate in field trips, a Field Trip Authorization and Release form must be signed by a child's parent/guardian and be on file at the office. Notification and consent regarding individual field trip locations and dates are sent home with students in advance of the event. We hope that interested parents will volunteer on occasion to help as guides or supervisors on field trips. For safety reasons, we would ask that parents volunteering for field trips not bring other children.

We look forward to your continued support in this area. The teacher responsible for planning any particular field trip welcomes your calls for more detailed information.

## **BICYCLES**

Students who ride their bicycles to school are encouraged to use the Banded Peak School Trail. Helmets are required. Bikes need to be parked at the bike racks upon arrival. Bikes may only be used to ride to and from school and are not to be accessed at any other time.

## **BULLYING/ BYSTANDERS**

Students are expected to take an active role in stopping bullying behaviour. Bullying behaviour and bystanders will be dealt with in accordance with our model for responsible and respectful behavior.

## **CHILD DEVELOPMENT ADVISOR (CDA)**

The Child Development Advisor's role is to assist students who require additional support in addressing developmental and behavioral needs. Duties and responsibilities include implementing age-appropriate social skill groups, providing behavioral management support with identified children within the regular classroom, teaching various social skill strategies, liaising with community agencies, providing information to families about parent education programs, working collaboratively with administration and staff when dealing with specific discipline issues, and initiating programs with respect to developing a positive school climate.

For more information regarding CDA duties and responsibilities, please visit our website:

[Learning Supports — Banded Peak School](#)

## **LEARNING COMMONS**

Banded Peak students can sign out books and other materials through the Learning Commons, where they have access to interesting and informative books and other reference materials.

## **DRESS CODE**

As students of Banded Peak, we know that it is important to learn in a safe, clean, and fair environment. We need to respect each other and ourselves. Our choice of clothing can show our individual style while respecting others. We agree together that we:

- will not wear clothing that has offensive images or words on it
- will keep our undergarments out of sight
- will be sure to wear clothing that allows us to participate fully in all activities and learning
- when in doubt, ask your teacher or an administrator.

Any clothing that is deemed by the staff to not show respect for the student, others or the school environment will result in the student being asked to cover the article of

clothing with a coat or sweater or have the student contact their parent or guardian to bring a more suitable article of clothing for them to change in to.

### **HOUSE TEAM SPIRIT**

Students and staff are divided into House Teams: Raven Wing (black), Eagle Talon (yellow), Bear Paw (blue), Cougar Claw (green), and Wolf Fang (red). Remind your child to watch for House events throughout the school year.

### **GUM**

The chewing of gum is only permitted when a teacher has specifically given their permission to students to do so.

### **HALLWAYS**

Students are expected to walk quietly and respectfully in the hallways.

### **HATS**

Hats and other headgear, including hoodies with the hood up, are not to be worn in the school unless it is a specified occasion, or a student has received permission from the administration. Removal of a hat is a sign of good school citizenship.

### **DIGITAL DEVICES AND COMMUNICATION WITH STUDENTS DURING CLASS TIME**

Handheld games or communication devices (computers, iPad/iPods, smartphones/cell phones, etc.) are valuable tools that can be used to enhance student learning. The use of such digital tools during instructional blocks is at the discretion of the teacher: students must ask for permission to use them. In Grades 7 and 8, students are not to be using these devices during class time. These devices should be kept in a student's locker or backpack unless they have been given permission to use them by their teacher. During recess or non-instructional blocks, personal devices are not permitted, nor should they be seen in school hallways, common areas, or on the playground.

Use of any digital device must conform to the specific guidelines laid out in the RVS 'Responsible Use Agreement'. Disregarding any of these guidelines, or irresponsible use of any digital device may result in the loss of privileges and/or the item being confiscated. The student is responsible for informing their parents/guardians that the item is in the office. A parent/guardian must pick it up from the office.

Messages from parents should be directed through the main office and students will be notified of any urgent needs that may arise.

### **PERSONALLY OWNED DEVICES (1:1)**

A great deal of student work is done through various online platforms, such as Google Classroom and My Blueprint. This allows for all students, particularly from grades 5 – 8, to be able to access their work from anywhere at any time. Because of this, students in grades 5 – 8 are encouraged, whenever possible, to bring a personally owned computer

or tablet that can access the school's network. This will allow students to complete and submit their work digitally whenever possible, helping to reduce the costs associated with printing off student work, as well as making sure that they can continue their work outside of school when necessary. Please note that any personally owned devices are the student's responsibility and should be stored safely in their lockers when they are not in use.

## **LOCKERS**

Students in Grades 7 and 8 have lockers. Only school locks are to be used. Students are responsible for the replacement of a new lock should they lose theirs, as well as the repair of any damage to the lockers. Any abuse of a locker may result in the loss of locker privileges.

Students are expected to:

- Use the lock and locker that are assigned to them.
- Keep the combination a SECRET.
- Do not place stickers, or permanent marks of any kind, on the locker.

## **LUNCH EXPECTATIONS**

Students eat their lunches with their grade groupings. Students are expected to remain seated and leave the area clean. They are also expected to treat each other and the supervisors respectfully.

## **ALLERGIES**

We have students and staff in our school who have severe allergies to a variety of different types of nuts, including peanuts. Exposure to nuts for these individuals may induce anaphylaxis. While we are not a "Nut Free School," we are a "Nut Aware School" and we encourage parents and caregivers to provide nut-free snacks and lunches. The policy regarding allergies is available on the RVS website, or through the school office.

## **PERSONAL BELONGINGS**

We recommend that you leave valuable items at home and make sure that your name is on the things that you bring to school. Our Lost and Found is often overflowing with valuable clothing, so we recommend checking it regularly.

## **PHYSICAL EDUCATION EQUIPMENT**

Students are encouraged to be active during their recess breaks. Equipment can be accessed from each classroom. Students are expected to look after this equipment and return it to their classroom.

## **RECESS**

There is a break in the morning and one at lunchtime. Students are reminded that the weather can change dramatically over the course of the day, so make sure that you are dressed for the weather conditions. We go out in ALL weather!

## **RECYCLING**

Recycling containers for paper and beverage containers are available in all classrooms.

## **RESPECT**

We expect that all students, staff, and parents will show respect towards others, our school, and the environment.

## **TWO PAIRS OF SHOES POLICY**

All students are expected to have two pairs of shoes, one for inside and one for outside. All wet or dirty footwear must be removed before entering our school. **Students are expected to have footwear on at all times.**

## **EMERGENCY PREPAREDNESS AND RESPONSE PLAN**

Banded Peak School has an *Emergency Preparedness and Critical Response Plan* that indicates the procedures we will follow in the event of a school emergency. Action will be taken to ensure the safety of all students and staff and that the most effective and efficient action is enacted as quickly as possible. A copy of the *Emergency Preparedness and Critical Response Plan* is available at the school office and/or on our website.

[AP165 - Emergency Preparedness — Rocky View Schools](#)

## **STUDENT ILLNESS/INJURY**

If a student becomes ill at school, they can rest in the infirmary (located in the office area) for a brief period until it is determined whether they can return to class, or if a parent/guardian should be notified. Parents/guardians will always be contacted if the illness or injury is deemed serious. Parents should ensure that the office and their child's teacher are made aware of any medical problems their child has so that the most suitable assistance can be provided to that student in the event of an emergency. In the case of a serious injury where an ambulance is required, Rocky View Schools has a contract with Industrial-Alliance Pacific Life Insurance Company to provide student accident insurance to our students while on school premises or a school-approved activity such as a field trip or sporting trip. Please visit the Student Insurance - Rocky View Schools webpage for more information.

[Student Insurance — Rocky View Schools](#)

## **SCHOOL COUNCIL**

The School Council is one means by which all parents/guardians and other interested community members can become involved in Banded Peak School. The function of the school council is to provide a formal parent and community advisory voice in school decision-making and to support the school in its mission to be the best that we can be.

We encourage all parents to attend the regular school council meetings. The dates and times for all School Council Meetings are available on the school website at <http://bpeak.rockyview.ab.ca/school-council> or through the school office. Minutes from the meetings are posted on the website.

### **VOLUNTEERS**

Amongst the most important resources of a school are the people of the school community. There is no doubt that students benefit from the assistance provided by volunteers. A love for children, combined with patience, understanding, and some free time, are the primary requirements necessary to become a volunteer. The time commitment varies according to the individual volunteer and the position. Volunteers are needed to assist in specific ways in the classroom, with general school events, special projects, and to sit on the school council.

Should you like to volunteer, we would be very grateful for your help. If you are aware of community members who do not have children attending our school, but who may have some time and/or special talents/interests to share with our students, please invite them to contact us – all support and involvement are welcome.

All volunteers are required to fill out a “Volunteer Pledge of Confidentiality” Form. In addition, volunteers are required to submit a Criminal Record and Vulnerable Sector Check the first time they volunteer with us. All volunteers that have submitted their Criminal Record and Vulnerable Sector Check are required to complete a Statutory Declaration form annually. A new Criminal Record and Vulnerable Sector Check is required every 5 years.

Volunteers, as well as visitors to the school, are to sign in at the office and pick up a volunteer badge to be worn while in the school.

To maintain the integrity of the learning environment in our classrooms, we would like to request that parents/guardians volunteering in classrooms not bring preschool children.

### **STUDENT REGISTRATION AND CHANGES IN STUDENT RECORDS**

The school has a registration form that is designed to meet the requirements of the Freedom of Information and Privacy Protection (FOIP) Act. This act has been in effect since September 1, 1998.

During the school year, if you change your address, home or work telephone numbers, or place of employment, please inform the school and update the information online through the PowerSchool Parent Portal using SchoolEngage. The school office must have up-to-date contact information should we need to contact you in the case of an emergency or illness.

### **SCHOOL FEES**

School fees help maintain student access to high-quality materials and transportation services. You can help reduce the administrative time spent in the collection and record-keeping process by paying your school fees as soon as possible. **All payments for fees and school activities must be paid through School Cash online.** Except for the

transportation fee, all amounts are per child. Please note:

- The transportation fee is paid directly to Rocky View School Division.
- All School fees are due on, or before, September 30th. We appreciate your cooperation in ensuring that all fees are paid on time, or that alternate arrangements have been made with administration should the timeline not meet your needs.

Rocky View School Division approves the charging of fees to meet the instructional needs of students. The approved list of fees for the 2022-2023 school year can be found on our website at <https://bpeak.rockyview.ab.ca/our-school/school-fees-1>

### **Field Trip Fees**

Fees for field trips will be sent to parents on a per-trip basis as part of the parent information package for each field trip. **All field trip fees must be paid in full before a student will be permitted to go on the field trip.** Should you be experiencing difficulty with a field trip fee, please contact the office.

## **WORTH REMEMBERING**

- Know your child's teacher.
- Read with your child.
- Discuss with the teacher any health or emotional difficulties your child may be experiencing.
- Spend some time with your child daily to discuss their work at school.
- Watch for signs of illness. We do realize that both parents in many families work and making babysitting arrangements for your children when they are sick can be very difficult. It is important; however, that if your child complains of feeling ill before school, that they not be sent to school with the hope of getting better during the day.
- Contact the teacher if your child develops an adverse attitude toward any aspect of school.
- The development of self-discipline is important for every child. The school operates in such a way as to encourage this growth. The school does impose certain restrictions when necessary where the safety of children is involved, or where a child's behavior interferes with others.
- Where problems of behavior or academic progress arise that are serious, you will be contacted immediately. Through mutual understanding and cooperation, we will endeavor to find a satisfactory solution that is in the best interest of your child.
- Help your child to develop an understanding of respect for others' property and the rights of others, and how to demonstrate this respect consistently.
- Give your child affection and a feeling of security.
- Our children's safety is always a primary concern. Please review appropriate safety practices with your child, particularly regarding bus safety.
- Take the time to listen to and talk with your child – it's worth the investment of time!

## **IMPORTANT DATES**

|   |  |
|---|--|
| Aug. 29 <sup>th</sup> – Sept. 1 <sup>st</sup>     | Teachers Start (Org./Professional Learning Days)     |
| September 4 <sup>th</sup>                         | No School (Labour Day)                               |
| September 5 <sup>th</sup>                         | First Day of School/ <b>Welcome Tea</b>              |
| September 29 <sup>th</sup>                        | National Day for Truth and Reconciliation            |
| October 6 <sup>th</sup>                           | No School (Professional Learning Day)                |
| October 9 <sup>th</sup>                           | No School (Thanksgiving)                             |
| November 10 <sup>th</sup>                         | Remembrance Day Ceremony                             |
| November 20 <sup>th</sup>                         | No School (Professional Learning Day)                |
| <b>November 16<sup>th</sup> – 17<sup>th</sup></b> | <b>Conferences</b>                                   |
| December 22 <sup>nd</sup>                         | Last Day of School Before Winter Break               |
| January 8 <sup>th</sup>                           | Classes Resume                                       |
| <b>January 26<sup>th</sup></b>                    | <b>No School (Professional Learning Day)</b>         |
| February 19 <sup>th</sup> – 23 <sup>th</sup>      | No School – Family Day/Vacation/Teachers' Convention |
| March 11 <sup>th</sup>                            | No School – Professional Learning Day                |
| <b>March 15<sup>th</sup> – 16<sup>th</sup></b>    | <b>Conferences</b>                                   |
| March 28 <sup>th</sup>                            | Last Day Before Spring Break                         |
| March 29 <sup>th</sup> – April 5 <sup>th</sup>    | No School (Good Friday & Spring Break)               |
| April 8 <sup>th</sup>                             | Classes Resume After Spring Break                    |
| May 17 <sup>th</sup>                              | No School (Professional Learning Day)                |
| May 20 <sup>nd</sup>                              | No School (Victoria Day)                             |
| June 20 <sup>th</sup>                             | Last Day of Kindergarten Classes                     |
| June 26 <sup>th</sup>                             | Last Day of School                                   |
| June 27 <sup>th</sup> – 28 <sup>th</sup>          | Organizational Days – No School                      |



## EMERGENCY SCHOOL CLOSURE

In compliance with Board policy, the following procedures will be followed in the case of emergency school closure and cancellation of bus service:

Notwithstanding these emergency procedures, it is the responsibility of the parent to determine whether or not it is safe for a student to leave for school under severe weather conditions as well as at other times.

Closure procedures due to weather will be initiated as early as possible. Once school begins for the day, the school will not be closed because of weather conditions until regular dismissal time. Should it be deemed unsafe to dismiss students at the usual time, students may be kept at the school until it is deemed safe to depart, or until other arrangements have been made.

Decisions to close school because of inclement weather or other emergencies will be announced on radio stations, CBC Radio, CHFM Lite 96, 66 CFR, JACK FM, QR 77, Q 107, Country 105, CKMX 1060, CJAY 92 as well as CITY TV, AIR 106 (Airdrie) and Global News Morning Edition. This information will also be posted on the Rocky View Schools' website, Facebook, and Twitter and available by telephoning the RVS Transportation information line 403.250.0016.

If school is open, but an individual bus driver deems it unsafe to drive their route, the driver will telephone parents. Parents will have the option of transporting their children to school, but unless otherwise informed by their bus driver, must be prepared to pick up the children at the end of the school day. Parents can also check on the Banded Peak School website at <https://bpeak.rockyview.ab.ca/> to check on the status of late or canceled buses.

There is a possibility that schools may be closed during the day because of power failures, heating, plumbing, or other emergencies. Every effort will be made to hold the children at school or to transfer them to another location in the immediate area until regular dismissal time. Should this not be feasible, it may be necessary to accommodate students in an urban home until the regular dismissal time. Parents must ensure that an urban home is prepared to accommodate their children. It is the Parents' responsibility to make provisions for their children should school be closed.

Please remember that you are counted on to ensure your child is dressed appropriately for the cold or inclement weather!



### Code of Conduct for Players

AF261-A  
07/2017

|                 |         |
|-----------------|---------|
| Student's Name: | School: |
| Sport(s):       |         |

Rocky View School Division strives to promote respectful behaviour in all extra-curricular sports activities by student athletes, spectators, coaches, parents and officials. This form must be signed by both the parent and student prior to the student participating in any Rocky View school sport.

As a participating student athlete of the Rocky View Schools extra-curricular sports program, I agree to abide by the following Code of Conduct.

I will:

1. Offer constructive support of all participants.
2. Show appreciation of good plays by both teams.
3. As a host school, welcome visitors and guests, offering all possible assistance.
4. As a visitor, respect the property and regulations of the host school.
5. Recognize the integrity of the officials, realizing and respecting the difficulty of their decisions.
6. Accept the officials' decisions as final.
7. Respect the feelings of all participants and show empathy for an injured or disqualified player.
8. Learn and respect the rules of the sport.
9. Accept victory or defeat graciously, respecting the efforts made by all.
10. Express thanks to those responsible for the opportunity to enjoy a school sports activity.
11. Demonstrate respect toward all student athletes, spectators, coaches, parents and officials at all times, including when using social media.

I understand that if I do not comply in any way with the above Code of Conduct, sanctions may be applied which could include removal from my school team and subsequent disciplinary actions at the school level. Reinstatement may occur following a review by the Rocky View Sports Association and/or designate.

All completed forms are reviewed by the school Principal and kept on file for the year.

Date: \_\_\_\_\_ Signature of Student Athlete: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_

Reference:

- AP261 Supervision of Extra-Curricular Activities